

Woodend Lawn Bowling and Tennis Club

www.woodendbltc.co.uk



30 Chamberlain Road, Jordanhill, Glasgow, G13 1QG Tel: 959-1428

Application for Hall Let

Applicant:	Name:			
	Address:		Email:	
	Tel(Home):		Mobile:	
Type of membership:	Tennis	<input type="checkbox"/>		
	Bowling	<input type="checkbox"/>		
	Family	<input type="checkbox"/>		
	Alternative Sports	<input type="checkbox"/>		
	Community	<input type="checkbox"/>		
Date let required:	Start time:			
	Finish time: (see notes)			
Purpose of let:				
No of adults:		No of Children:	Under 14:	<input type="checkbox"/>
			Over 14:	<input type="checkbox"/>
Facilities required:	Main Hall (£100) (capacity 60)	<input type="checkbox"/>	or	Snug (£50) (capacity 25)
	Note: Both halls are not available to let. One hall must be left available for members to use if required.			
	Use of kitchen:	<input type="checkbox"/>		
	Use of bar:	<input type="checkbox"/>		
	Early access required:	<input type="checkbox"/>		
	Additional requirements:			

I have read and agree to abide by the conditions of let and I will be in attendance for the entire let.

Signature of applicant: _____

Date: _____

Conditions of let:

1. Cost of hall: £100 for main hall and £50 for snug (inclusive of cleaning), plus returnable deposit of £100 (for either hall) payable at least 4 weeks in advance. Payment to Woodend Bowling and Lawn Tennis Club.
2. Late cancellation may result in the loss of your fee.
3. Applicant must be a current senior, life, alternative sports or community member of Woodend Bowling and Lawn Tennis Club.
4. Applicant must attend the entire let from start of the functions until the end.
5. The applicant is responsible for the conduct of all those attending: ensuring the hall is left in a neat and tidy condition; and ensuring that all those attending leave the function quietly and within the times specified by the licence.
6. For evening lets, premises must be vacated by 12:30am if the bar is open until midnight, or 11:30pm if the bar closes at 11pm.
7. The hall must be left as you find it, with furniture returned to the original position.
8. The £100 deposit for the use of the hall may be retained by the Club if the hall or any other part of the clubhouse is damaged/vandalised or left in an unsuitable condition and requires additional cleaning.
9. The hall must be cleaned and cleared by 10 am on the day following the let.
10. Corkage of £3/bottle will be applied as required.
11. The club is in a residential area. Music should be kept at a level which respects the neighbouring properties. Music should cease not later than 11:30pm on Friday or Saturday night.

Note:

1. Only one of the halls can be let at any time, the other hall being required for use by members.
2. Please ask young children to keep off the bowling green at all times.
3. Please do not attach anything to the walls within the clubhouse.

Please return form with payment to: Hall Lets Convenor
Woodend BLTC
30 Chamberlain Road
Glasgow
G13 1QE

For official use only			
Payment received		Payment passed to Treasurer	
Deposit received		Staff notified	
Deposit returned			